



Swiss Institute of Micropsychoanalysis

STATUTE

Article 1:

Nature and name of the association:
Institut Suisse de Micropsychanalyse
Schweizerisches Institut für Mikropsychoanalyse
Istituto Svizzero di Micropsicoanalisi
Swiss Institut of Micropsychoanalysis

Swiss Institute of Micropsychoanalysis Is an association according to articles 60 to 79 of the Swiss Civil Code, Book I, Title II and subsequent laws. This association is affiliated to the International Society of Micropsychoanalysis according to article 5 of the latter's statute.

Article 2:

Registered office and domicile

The headquarters of the association is in Switzerland. The registered office can be transferred with a simple resolution of the ordinary meeting.

In principle, the registered office is located in the place of residence of its director, provided that the latter resides in Switzerland. Otherwise, the general assembly allocates it to another location in Switzerland.

It should be noted that the name "Switzerland" in the name of the Swiss Institute of Micropsychoanalysis only qualifies the place of its registered office. It does not provide for any discrimination based on the nationality or place of residence of its members.

Article 3:

Duration

The association has an unlimited duration from the date of signing of this statute.

Article 4:

Purposes

1. The Swiss Institute of Micropsychoanalysis aims to achieve a series of statutory objectives of the International Society of Micropsychoanalysis, namely to develop and spread the micropsychoanalytic spirit.

2. In particular, the Swiss Institute of Micropsychoanalysis intends to promote scientific activities such as: theoretical and technical researches; micropsychoanalytic and multidisciplinary meetings; coordination and publication of works written by its specialists.

3. Training of micropsychoanalysts. As regards the training of micropsychoanalysts, Swiss Institute of Micropsychoanalysis respects the rules established by its Practice Committee.

4. Swiss Institute of Micropsychoanalysis recognizes and support centers of micropsychoanalytic studies corresponding to its purposes.

5. Swiss Institute of Micropsychoanalysis can promote any other activity connected to above purposes.

Article 5:

Means of action

The Swiss Institute of Micropsychoanalysis pursues its statutory purposes by all appropriate means. In particular:

1. it provides a body suitable for training micropsychoanalysts by creating and maintaining a Practice Committee to which it delegates some of its competences;
2. it supports the organization of congresses, conferences and seminars;
3. it supports the publication of texts and translations in different languages;
4. it supports the possibility of establishing an editorial committee, the development of projects or the coordination of the activities of the Swiss Institute of Micropsychoanalysis with other structures or institutions.
5. it supports the establishment of Micropsychoanalytic Study Groups to which he delegates part of his tasks.
6. if necessary it takes legal action in the interest and benefit of the association and each of its members.

Article 6:

Membership of Swiss Institute of Micropsychoanalysis

1. practicing specialists

- a) active member
- b) full member
- c) training analysts

2. candidate members

3. adhering members

4. honorary members

Practicing members have completed their training and have received authorization from the Practice Committee to practice micropsychoanalysis.

Candidate members are people in training, These people are not authorized to practice micropsychoanalysis.

Adhering members are not specialists in micropsychoanalysis: They have gone through personal analysis, and wish to develop micropsychoanalysis and contribute to the activities of the Swiss Institute of Micropsychoanalysis. Adhering members cannot participate to all activities of the Institute. Executive Committee and Training Commission, decide which activities adherent members are admitted to.

Honorary members and retired micropsychoanalysts.

Executive Committee of the Swiss Institute of Micropsychoanalysis may exceptionally confer the status of honorary member to retired micropsychoanalyst and to people who distinguished through merits for the Institute.

Requirements for admission to membership:

- a. For requirements of any application, it is necessary to sent a letter to the Director of the Swiss Institute of Micropsychoanalysis stating that you have read and approved the statute and wish

to participate to the life of the Institute. Swiss nationality is not required to be a member of the Swiss institute. Members of the Institute can live in other countries.

- b. For requirements of candidate application, the applicant must send a letter to Practice Committee, indicating his analyst's name and the period of personal analysis. The Practice Committee, according to its Regulation, will notify its decision to the Executive Committee.

The decision to accept new members is made by the Executive Committee which is not required to indicate the reasons for any refusal and his decision is final.

Article 7:

Loss of Membership

Registration expires:

1. through resignations presented to the Executive Committee.
2. by decision of the Executive Committee.

The loss of the title of practicing member of the Swiss Institute of Micropsychoanalysis automatically entails the loss of the corresponding member status in the International Society of Micropsychoanalysis.

As regards any failure to pay contributions, the Swiss Civil Code will be applied.

Article 8:

Study Group of micropsychoanalysis.

A Study group can be constituted by a group of people who want to work at a local level in the direction of Swiss Institute of Micropsychoanalysis purposes but do not meet conditions for being an Institute. A Study group have associative form. It therefore has a statute, a registered office, a management committee and a bank account.

To be recognized by the Swiss Institute of Micropsychoanalysis, a Study Group must be directed by a training analyst of Swiss Institute of Micropsychoanalysis. This person is responsible for the activity and management of the group. He can delegate administrative management to one or more members of his Study Centre.

To obtain its recognition, a Study group must carry out an activities concerning study of micropsychoanalytic texts, discussion on micropsychoanalytic technique and popularization of micropsychoanalysis through conferences, publications, seminars, etc.

Study group is not allowed to train micropsychoanalysts. Training is reserved to the Swiss Institute of Micropsychoanalysis and managed by its Practice Committee. Nevertheless, it can contribute to the training of micropsychoanalysts by taking care of some aspects: clinical knowledge, study of texts, discussion of cases, publications, organization of seminars, etc.

The training analyst who manages the Study Group will inform members of his Study Group about training criteria established by the Practice Committee. He will invite members wishing to become candidates to fulfill application form and send to Practice Committee.

Each Study Group reports annually on its activities to the Executive Committee of the Swiss Institute of Micropsychoanalysis. It delegates a representative to the General Assembly of the Swiss Institute of Micropsychoanalysis. This delegate has the right to vote, therefore having only one vote. During its establishment, the Study Group undertakes to renounce its name if it ceases to function in accordance with the purposes of the Swiss Institute of Micropsychoanalysis.

Article 9:

Resources

An annual fee, set each year by the Steering Committee, will be collected. Other resources of the Institute may be grants, proceeds from publications and any other resource that does not contravene legislative and regulatory texts.

Article 10:

Social exercise

The financial year of the Institute lasts one year and follows the civil calendar.

Article 11:

Bodies

The bodies of the Swiss Institute of Micropsychoanalysis are:

1. the Ordinary or Extraordinary Assembly
2. The Executive Committee
1. The Practice Committee
2. Account Auditors

Article 12:

The Ordinary General Assembly

The General Assembly is the supreme power of the association. It meets every year or upon convocation of the Director. It is called at least 30 days in advance. Invitations are sent by email to all members who have provided an email address and by regular mail to other members. It includes all members of the Swiss Institute of Micropsychoanalysis, but only practicing and honorary members have the right to vote on all issues. Upon request of the Practice Committee, candidate members may be excluded from voting. In such case they have an advisory vote. Adherent members have only an advisory vote.

The General Assembly elects each of the members of the Committee based on the skills entrusted to them, elects the auditors, confers the title of honorary member, listens to and approves the reports on the management of the Institute, decides on every question or motion presented by at least one fifth of the institute's members.

Elections are held by a show of hands and a simple majority of the members present and represented. The invitations will be sent at least thirty days in advance specifying the agenda. Invitation are sent by email to any member who has an email address and by mail to other members.

Voting by proxy is permitted without limitation of votes. For elections, however, a member cannot hold more than two proxies.

Article 13:

Extraordinary General Assembly

The General Assembly has an extraordinary nature when modification of the statute is required, except changing of registered office. Extraordinary plenary meeting is valid if:

1. practicing and honorary members of the institute have been convened at least thirty days in advance with an indication of the agenda. Invitations are sent by email to all members who have provided an email address and by regular mail to other members.
2. in the agenda is specified the proposed changes to the statute.
3. three-quarters of practicing and honorary members are present or represented. If this quorum is not reached, a second Extraordinary General Assembly will be convened. It will be considered valid regardless of the number of active and honorary members present or represented.

Article 14:

The Executive Committee

The Institute is administered by an Executive Committee made up of three to five members, of which at least:

- Director
- Secretary
- Treasurer

The members of the Executive Committee will be elected by the General Assembly among practicing members of the institute. Their charge is two years long, renewable. Whenever possible, the Executive Committee will include two members of the Practice Committee.

In the event of resignation or permanent impediment of a member of the Executive Committee during his mandate, the remaining members will co-opt a replacement among the practicing members of the Institute who will remain in charge until the next election of the Committee.

Article 15:

Meeting of the Executive Committee

1. The Executive Committee meets every time it is convened by the Director or at the request of at least half of its members.
2. The validity of the resolutions requires the presence of half of the members or their representation given to another member of the Committee. Decisions will be made by simple majority; in the event of a tie, the Councilor's vote is decisive.
3. The secretary draws up the minutes of the meetings.

Article 16:

Responsibilities of the Executive Committee

1. It is invested with the broadest powers which are not reserved to the General Assembly.
2. It takes all decisions concerning the functioning of the institute and authorizes all purchases, sales, rentals and mortgages necessary for the functioning of the institute.
3. It establishes the operating rules of the institute. However, these regulations, or any changes, must be approved by the next General Assembly.
4. It reports on its activities to the General Assembly and informs the Practice Committee, as well as the General Assembly of the International Society of Micropsychoanalysis.
5. It can delegate, either a person or a group of people, to execute a specific duty for a limited time.

Article 17:

The director

He is chosen among the active members of the Swiss Institute of Micropsychoanalysis.
and will be a member of the Institute's Practice Committee.

Director's duties:

1. he represents the institute in all acts of civil life and is invested with all power for this purpose.
2. He can appear in court on behalf of the institute both as plaintiff and defense.
3. he convenes and presides over the Ordinary and Extraordinary General Assemblies and the meetings of the Executive Committee.
4. In case of temporary absence he is replaced by another member of the Executive Committee designated by him.
5. In case of permanent impediment, he will be replaced by another member of the Committee who will ensure his intermediation, until the next General Assembly. His replacement will be co-opted by the remaining members of the Executive Committee.

Article 18:

The Secretary

1. The Secretary presents a general report on the institute's activity to the General Assembly. He draws up the minutes of the meetings of the Executive Committee and of the General Assemblies. He takes care of correspondence and archives.
2. The Secretary is required to communicate, within thirty days, to each of the members of the Institute, the decisions of the General Assemblies, the changes that have occurred in the Executive Committee, the changes to the regulations of the Practice Committee and the changes to the functioning of the Institute decided by the Executive Committee, as well as for any changes made to its statute.

Article 19:

Treasurer

1. Is responsible for the financial management of the Institute, collects all receipts and makes all payments.
2. Keeps regular accounts of all operations and reports them to the General Assembly.
3. Presents to the General Assembly the accounts of the past financial year as well as an estimate budget for the following financial year.
4. Before the Assembly it provides the auditors with its balance sheet and all useful accounting documents.

Article 20:

Account auditors

Two auditors, elected by the plenary assembly, check the accounts at the end of each financial year. They have the ability to check the bookkeeping, such as the cash balance, at any time and report this to the plenary assembly.

Article 21:

Training Committee

The Training Committee is the professional body of the Swiss Institute of Micropsychoanalysis which is responsible for the correct practice of micropsychoanalysis and compliance with micropsychoanalytic technique and ethics. It is made up of training analysts of the Institute; all training members are members by right of the Committee; the training member who wishes not to be part of the Committee should send a letter to the Committee's President. Explanation is not required. A practicing member will also be part of the Committee. He will be elected by the General Assembly for a renewable two-year mandate.

The Training Committee examines applications for micropsychoanalytic training and verifies that the candidate meets required criteria. Then it attributes the qualification of candidate member to the person in training and communicates it to the Executive Committee, which ratifies the decision. The Practice Committee adjudicate the status of active member and full member and entitled members. The status of training analyst will be decided by a two-thirds majority.

The Committee indicates the scientific and technical training criteria of active members. It is also responsible for disciplinary proceedings ranging from simple censure to exclusion.

It indicates to the Micropsychoanalytic Study Groups their competency and limitation regarding training micropsychoanalysts (candidates).

The President of the Practice Committee presents a report of its activity to the General Assembly. The Assembly will vote the report. Only the full members and training analysts participate in this vote, while other members have a consultative vote.

If the Assembly does not approve the Commission's activity report, the Director of the Institute will establish a specific conciliation body, which he will conduct. This will be composed of a training analyst delegated by each micropsychoanalytic Institute of the International Society. The conciliation body will have the power to impose new guidelines or new rules to the Commission. In any case rules must be in accordance to the law of the headquarters of the Swiss Institute of Micropsychoanalysis.

Article 22:

Free charge

Members of the Practice Committee do not receive any compensation for their work. Only expenses and disbursements incurred in carrying out their charge will be reimbursed with a certified declaration.

Article 23:

Resources

ISM is a non-profit Association. Expenses are covered by:

- membership fees established year by year by the Executive Committee
- donations or grants
- any other resource that does not contravene the laws of Swiss Confederation

Article 24:

Patrimony

The patrimony of the institute are solely responsible for the commitments made by it or the convictions brought against it.

Article 25:

Dissolution

1. Only practicing members of the Swiss Institute of Micropsychoanalysis can decide the dissolution of the Institute. They will do so through an Extraordinary General Assembly, which will vote by a majority of three-quarters of practicing members.
2. The Extraordinary General Assembly appoints one or more commissioners responsible for the liquidation of the assets and the purification of the liabilities of the institute. Commissioners' powers will be determined by the Extraordinary General Assembly.
3. It will attribute the net assets to the International Society of Micropsychoanalysis. Assets must be used exclusively to pursue the latter's statutory aims. Movable and immovable property can be returned free of charge to their taxpayers.

Article 26:

The resolution of any dispute falls under the jurisdiction of the Swiss domicile of the association, and under Swiss law. If the Administrator is established abroad, the domicile of the last Swiss Administrator will determine the jurisdiction.

Thus adopted on 28 September 1987 when the association was established, revised on 14 January 2012 at the Extraordinary Plenary Assembly in Nice, then on 9 October 2022 at the Extraordinary Plenary Assembly in Peseux (Ne).

The Director

Daniel Lysek

The Secretary

Jean-Patrice Hofner